



Act 79 of 2018 Qualitative Research Initiative

Fiscal Year 2022-23 Byrne SCIP Solicitation

Please Note: Applications are *only* accepted through PCCD's Egrants system. Applicants must register in Egrants prior to submitting an application. Applicants are strongly encouraged to familiarize themselves with the Egrants system and allow adequate time to prepare and submit an application.

Recommended [Egrants Agency Registration](#) Date:

Tuesday, June 25, 2024

Recommended [Egrants User Registration](#) Date:

Tuesday, July 2, 2024

Mandatory Egrants Application Deadline:

Tuesday, July 9, 2024

This funding guideline contains information not appearing in the Egrants application. Applicants are advised to print and review this document and refer to it while completing your Egrants application.

PCCD staff may only respond to questions to clarify the funding announcement. Questions must be sent via email to: RA-PCCD-OCJSI@pa.gov with "Act 79 Qualitative Research Initiative" in the subject line. All questions regarding this funding announcement must be received by close of business on July 3, 2024. PCCD staff will post responses to questions, as they are received, on [PCCD's website](#). Select the appropriate funding announcement to view questions and answers.

For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

**Funding Stream: FY 2022-23 Byrne State Crisis Intervention Program (SCIP)
State Share Funds**

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PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Funding Stream: FY 2022-23 Byrne State Crisis Intervention Program (SCIP) State Share Funds

Funding Stream: FY 2022-23 Byrne SCIP State Share Funds

Submission Requirements for Applications:

- **Scoring** – All applications received will be [competitively reviewed and scored](#) based on the applicant's adherence to the funding announcement guidelines and timely submission in the PCCD Egrants system.
- **Due Date** – Applications must be submitted electronically through PCCD's Egrants system no later than 11:59 PM on **Tuesday, July 9, 2024**.
- **Technical Assistance** – Grant application and administrative guides can be accessed on [PCCD's website](#) under the Funding section. Applicants are strongly encouraged to review the application and administrative guides before calling the Egrants Help Desk for assistance. The Egrants Help Desk is available to assist with technical or system questions Monday through Friday, 8:00 AM to 4:00 PM, and may be reached by calling (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.
- **Egrants Submission** – An application submitted in Egrants by the deadline is not considered complete until PCCD has received the executed signature page, as well as any other required documents. Successful applications will be presented for consideration at the September 11, 2024, Commission meeting.
- **Administrative Rejection** – An application that does not meet all the listed requirements in this funding announcement may be administratively rejected.
- **Corrections** – If PCCD returns an application for corrections, the final application (including all corrections and required documents) must be returned to and approved by PCCD for the requested funding to be awarded.
- **Non-supplantation** – Funding must not be used to supplant/replace state, federal, or local funds that would otherwise be available to provide for program-related services. PCCD funding is to be used in addition to other funds that are made available for services.
- **Keywords** – Applicants are required to select "Keywords" from the dropdown menu located on the Main Summary screen in Egrants. The required keywords are below. Applicants may also select other keywords that apply specifically to their application.

Keywords: *Gun Violence Reduction, Domestic Violence, Research*

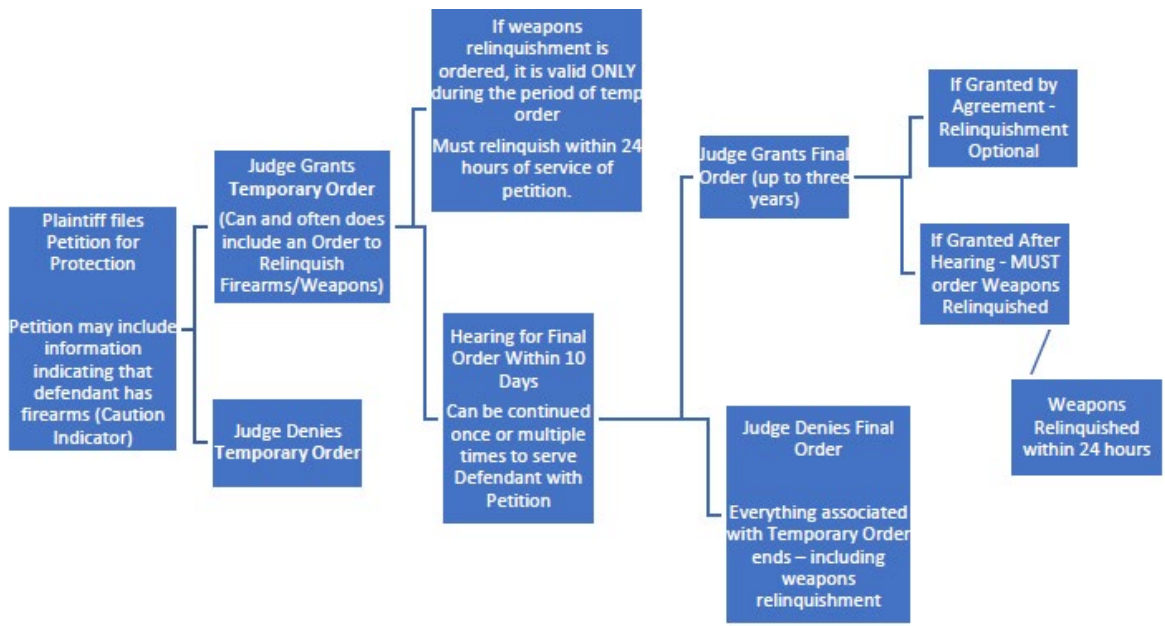
**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
 FY 2022-23 Byrne State Crisis Intervention Program (SCIP)
 Act 79 of 2018 Qualitative Research Initiative**

1. Overview:

The Pennsylvania Commission on Crime and Delinquency (PCCD) is now accepting applications for funding under the FY 2022-23 Byrne State Crisis Intervention Program (SCIP) Act 79 of 2018 Qualitative Research Initiative. The primary purpose of this initiative is to support a new qualitative research project examining Pennsylvania counties' implementation of Act 79 of 2018.

[Act 79 of 2018](#) went into effect on April 10, 2019, and marked a significant watershed moment for increasing protections for domestic violence victims/survivors in Pennsylvania. This landmark bipartisan legislation established [new requirements and procedures for firearm relinquishment](#) in cases of Protection From Abuse (PFA) orders and convictions of misdemeanor crimes of domestic violence within 24 hours. The law spurred a dramatic shift in practices for courts, victim advocates, and state and local law enforcement impacted by the law's provisions and responsible for carrying out its implementation in local jurisdictions.

Pennsylvania Protection From Abuse (PFA) Process Flowchart¹



This competitive solicitation seeks applications from qualified entities with experience conducting research on issues related to the intersections of gun violence and domestic violence/intimate partner violence and/or regarding local criminal justice policy implementation.

This initiative will build on [quantitative research](#) already completed by PCCD in partnership with the Indiana University of Pennsylvania (IUP). That [study](#) examined PFA orders and cases following Act 79's effective date using data from the Pennsylvania Protection From

¹ Adapted from [Analysis of Weapons Relinquishments in Protection-from-Abuse Orders in Pennsylvania, 2019-2022](#).

Abuse Database (PFAD). The study suggests that Act 79's impacts in its first few years have been significant:

- More than 60,000 weapons relinquishment orders were granted between May 2019 and January 2023.
- Approximately 35% of PFA cases during this period resulted in a final weapons relinquishment order (13,504 cases).
- Successful retrieval of weapons occurred 85% of the time, with more than 90% being retrieved on the same day or before.
- Sheriffs' departments are largely responsible for weapons relinquishments, performing over 75% of retrievals across the Commonwealth.

However, researchers found considerable variation across counties and cases, including the percentage with relinquishment orders, retrieval rates, and the rate of performing retrievals on the same day or before. These variations point to a need for additional qualitative research to explore the contexts and drivers of disparate local implementation practices.

To that end, this new qualitative research initiative will help answer key implementation questions and identify recommendations for Pennsylvania policymakers and practitioners. Findings will also help inform resource allocations to invest in additional training and technical assistance for key stakeholders responsible for Act 79 implementation. See Section 4 (Program Goal, Objectives, Research Questions & Key Deliverables) for additional information about project requirements and responsibilities.

This initiative was included under Objective 3.1 of Pennsylvania's federally-approved [FY 2022-2023 Byrne SCIP Funding Plan](#) (*Evaluate current implementation of Act 79 of 2018, a law requiring relinquishment of guns and other weapons by domestic abusers, by local jurisdictions in Pennsylvania and identify strategies to improve implementation*).

It is highly recommended that any potential applicants carefully review the funding announcement guidelines in full and use them as they develop an application for submission.

Significant Dates:

- **June 3, 2024** – Act 79 of 2018 Qualitative Research solicitation opened in Egrants
- **June 13, 2024** – Webinar for prospective applicants
- **July 3, 2024** – Final date to submit questions regarding this announcement.
- **July 9, 2024** – Applications due in PCCD's Egrants System.
- **August 2, 2024** – Applications presented to the Victims' Services Advisory Committee for initial approval.
- **September 11, 2024** – Applications presented to the Commission for final action.
- **October 1, 2024** – Project start date.

2. Funding Availability:

A total of \$500,000 in federal FY 2022-23 Byrne State Crisis Intervention Program (SCIP) State Share funds is being announced to support this initiative. PCCD expects to fund one grant with a budget not to exceed \$500,000 over the two-year project period (October 1, 2024 – September 30, 2026).

PCCD and the U.S. Department of Justice's Bureau of Justice Assistance (BJA) will have approval of all final budgets. After the competitive process is completed, successful applicants should expect PCCD staff to engage with them in finalizing budgets, which could include the elimination, modification, and/or addition of budgeted items. Once budgets are finalized, PCCD will submit the recommended application to BJA for approval. Additional

changes to budgets or the proposed project may be required by BJA.

PCCD is not liable for costs incurred prior to the official start date of the award.

3. Project Dates:

Applications approved at the September 11, 2024 Commission meeting will be 24-month projects and have a start date of October 1, 2024 and an end date of September 30, 2026. *(Note: Projects must also receive approval by BJA before awards can be finalized.)*

4. Program Goal, Objectives, Research Questions & Key Deliverables:

Program Goal & Objectives

Goal: Evaluate current implementation of Act 79 of 2018, a law requiring relinquishment of guns and other weapons by domestic abusers, by local jurisdictions in Pennsylvania and identify strategies to improve implementation.

- **Objective 1:** Conduct a comprehensive qualitative analysis of a subset of Pennsylvania counties' implementation of Act 79 of 2018 to provide context for [findings](#) from quantitative analysis previously conducted by PCCD/IUP, including determining local procedures for data collection and input.
- **Objective 2:** Assess community-level implementation of Act 79 through five critical lenses: 1) victims seeking assistance from law enforcement and engaging in the PFA process in cases involving domestic violence with firearms², 2) law enforcement officers responsible for responding to cases of domestic violence where firearms are involved, 3) victim witnesses and victim services agencies helping clients navigating the PFA process while balancing safety considerations, 4) judges responsible for implementing Act 79's weapons relinquishment provisions within Pennsylvania's courtrooms, and 5) Sheriffs offices and law enforcement agencies responsible for retrieval of weapons ordered to be relinquished as part of the PFA process.
- **Objective 3:** Examine the effects of Act 79's weapons relinquishment requirements on victims' perceptions of safety and efficacy within the PFA process, including their willingness to seek protection, assistance, and intervention from the criminal justice system.
- **Objective 4:** Recommend strategies for policy and practice changes at the state and local levels based on these findings and in consultation with key stakeholders most impacted by Act 79's provisions.

Key Research Questions to be Addressed by this Project:

- a. What are the common local conditions and/or factors that influence counties' ability to fully comply with Act 79's weapons relinquishment provisions, including orders that weapons be relinquished as part of a Final PFA Order and the retrieval of weapons once they are ordered to be relinquished? What are the common barriers to implementation found in counties with lower levels of compliance with the law?

² Note: Identifying information for victims who go through the PFA process is not available in Pennsylvania. Therefore, applicants must identify an approach to incorporate and gauge victims' perspectives and experiences through proposed research methods.

- b. To what extent do the weapons relinquishment provisions of Act 79 as well as the level of fidelity with which those provisions have been implemented locally influence perceptions of safety and/or confidence in protective and support systems among victims/survivors? Are there variations based on individual or community-level characteristics (e.g., rural vs. urban)?
- c. How do the weapons relinquishment provisions of Act 79 impact PFAs entered by agreement between the parties? Where agreement is reached for entry of a final PFA between the parties (as opposed to after a hearing by the court) how often is weapons relinquishment a factor in the negotiation?
- d. How is information regarding weapons relinquishment currently communicated to victims/survivors as part of Act 79 implementation? To what extent would more frequent communication improve victims' confidence in the protection order process?
- e. What do "typical" law enforcement response procedures to initial calls, enforcement of violations of protection orders, ensuring full relinquishment of weapons, etc., look like in different types of communities across Pennsylvania? What influences those practices? How do victims' experiences with law enforcement impact perceptions of safety and confidence within the PFA process?
- f. How do judges and court personnel currently understand and perceive Act 79's provisions, protection order proceedings, victim safety needs, etc.? To what extent are judges influenced to order that weapons be relinquished by the inclusion of a "weapons caution" indicator as part of an initial PFA petition?
- g. How do the attitudes and perceptions of the law's provisions among key stakeholders (courts, law enforcement) influence community-level implementation within rural and urban settings?

Applicants should provide a detailed plan for their proposed qualitative research methods and activities designed to address these key research questions within their application. In addition, since this project is structured as a cooperative agreement, the applicant should expect to work closely with PCCD staff and their research partners at IUP, including to identify potential counties based on quantitative data (PFAD) obtained and analyzed by PCCD/IUP.

Key Deliverables:

Key deliverables for successful applicants will include the following:

- Development and delivery of interim study reports with any preliminary findings.
- Development and delivery of a final research report by the end of the project period/award, which should include a summary of key findings as well as recommendations.

5. Resources for Prospective Applicants:

Interested applicants are invited to register for a **virtual webinar** regarding this funding announcement. The webinar will provide an overview of the solicitation, PCCD's application process, as well as answer technical questions from prospective applicants to provide clarity on funding announcement instructions. Topics may include, but are not limited to, developing and submitting an application in PCCD's Egrants System, eligibility criteria,

funding goals and priorities, and an overview of the funding stream's federal approval requirements.

Note: While encouraged, participation in this informational webinar is not a requirement to apply for funding under this solicitation. In addition, no preference is given to applicants who register for or attend the webinar. A recording of the webinar will be made available on PCCD's website and YouTube channel following the conclusion of the virtual session.

**Act 79 of 2018 Qualitative Research Solicitation:
Webinar for Interested Applicants**

Thursday, June 13, 2024
2 - 3 PM (ET)

Registration Link:

<https://forms.office.com/g/RCRtHvqgxZ>

6. Eligible Applicants:

PCCD is seeking entities with experience, expertise, and credibility to conduct key project deliverables associated with this funding announcement.

Eligibility for these funds is open to institutions of higher education, nonprofit organizations, and/or research agencies/institutions (including for-profit organizations³).

Applications proposing research involving partnering institutions/organizations/agencies should include a letter of support and/or a memorandum of understanding (MOU). (Note: Only one entity/partnering agency may be the applicant.)

Applicants must demonstrate capabilities and competencies related to the project's goals and deliverables, including qualifications and experience of proposed project staff as well as demonstrated ability of the applicant organization to implement the proposed strategies and manage the project successfully. (See "Scoring" section below for additional information about what applicants' proposals will be evaluated based on.)

Priority consideration will be given to applicants with experience conducting research on issues related to the intersections of gun violence and domestic violence/intimate partner violence and/or regarding local criminal justice policy implementation. In addition, priority consideration will be given to applicants with familiarity with Pennsylvania's criminal justice system and victim services infrastructure.

Applicants must be in good standing with PCCD to be eligible for these funds.⁴ The applicant and recipient agencies' historical success in implementing PCCD-funded programs/initiatives that met their intended goals will be considered in the review process.

Note: Applicants are **not required** to have a prior funding history with PCCD to be eligible. All applicants, however, are required to register with PCCD's Egrants System to submit their application and be eligible for consideration.

³ Note: Per federal guidelines, all recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

⁴ This may include, but is not limited to, compliance with PCCD program and fiscal reporting requirements, State and Federal funding guidelines, and acceptable risk rating as determined by PCCD.

7. Eligible Program Activities and Expenses:

Funds for the proposed program shall be used to implement project-related activities aligned with the project’s goals, objectives, and key deliverables described above.

- a. Funds may only be used to pay for expenses directly related to the activities, management, and coordination of the project.
- b. Administrative costs are allowable; however, applicants are strongly encouraged to only budget for costs necessary for project implementation.

All expenses must be described in the Justification box located in the Egrants Budget Detail section. PCCD has approval of all final budgets and may require budget adjustments.

8. Ineligible Program Activities and Expenses:

The following items are not eligible for funding and shall be administratively rejected:

- a. Prizes, rewards, entertainment, trinkets (or any type of monetary incentive)
- b. Client stipends
- c. Gift cards
- d. Food and Beverage
- e. Lobbying
- f. Land Acquisition
- g. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV
- h. Any unallowable costs listed in the [DOJ Grants Financial Guide](#)

9. Required Egrants Sections/Documents:

- a. Required Egrants Sections – All sections identified in Egrants are required. Applicants will not be able to submit their grant application in Egrants until all sections are marked as complete.
- b. Required Signed Documents – A successful application must be accompanied by the following:
 - i. The executed Signature Page (page 2 of the application)

10. Scoring:

Applicants must submit the requested information for each section specified below within the defined response fields provided in Egrants. Responses should not be duplicated in multiple sections.

The following application sections in Egrants have a point value associated with them and will be scored as described below:

a. Executive Summary

All applicants should fill out the following script and paste into the executive summary section:

The name of applicant is requesting \$_____ to [provide a single sentence or two of what you are seeking to implement with your grant funding]. These funds will be used for the following: [provide bullet points of what the funds will be used for].

b. Statement of the Problem – Maximum 10 points

Applicants should use this section of the application to demonstrate an understanding of the problem and the need for research in this area, including:

- i. Awareness of the state of current research related to statutory interventions related to domestic violence and firearms in Pennsylvania and nationally, including any current gaps in data, research, and knowledge. This includes specifically demonstrating an understanding of the changes that Act 79 made as it relates to firearms and domestic violence.
- ii. Demonstrate familiarity with Pennsylvania’s criminal justice system and victim services infrastructure.
- iii. Present a review of previous literature/research related to these problems.

c. Project Design & Implementation – Maximum 35 points

This section should provide an overview of the applicant’s proposed approach to conduct a comprehensive qualitative research study that engages key stakeholders and addresses the research questions. Applicants should address the following questions:

- i. What qualitative research tools and methods do you plan to employ (e.g., interviews, surveys, focus groups)? Please include a detailed description of the data the project will collect/utilize, as well as the feasibility of the proposed project (including any anticipated challenges and potential solutions).
- ii. How does the project’s design align with the research project’s goals and objectives and other deliverables/priorities identified in the solicitation?
- iii. How will the project engage key stakeholders over the course of the project to ensure qualitative research activities are conducted in an informed, responsive, and productive manner?
- iv. Please describe your proposed timeline for initiating and completing qualitative research activities. Please identify specific staff/consultants/project partners who will be involved in each of these activities/deliverables. This should include a description of the anticipated level of effort of key personnel.
 - a. **Note:** Applicants must also attach a Project Plan & Timeline (using table format) detailing how they will complete proposed activities and deliverables over the course of the project, including the specific individual(s) and/or organization(s) responsible. This timeline should use quarterly periods or more frequent (e.g., monthly).

d. Anticipated Project Outcomes & Impact – Maximum 15 points

This section should provide a detailed overview of the expected outcomes and impacts of proposed project activities, including how it may inform or improve policy, practice, and/or theory. This section should address whether and how the applicant plans to produce scholarly products and make information and findings available to broader audiences, including justice practitioners, victim services professionals, state policymakers, etc.

e. Capabilities & Competencies – Maximum 25 points

Applicants should use this section to describe their experiences and capabilities, including those of the organization, key staff, and any proposed partners/subgrantees (including consultants). Please highlight any previous experience implementing projects with a similar design, approach, and/or scale. If applicable, the applicant should describe any proposed partner(s) who will support the applicant in designing, delivering, and/or managing the proposed project. Applicants must:

- i. Describe the qualifications, experience, and capacity to work with proposed data sources and implement proposed research efforts;

- ii. Provide information demonstrating the ability of the applicant organization to implement the proposed project and manage the effort successfully, including a description of their project management plan/structure/strategies);
- iii. Experience and capacity to design and implement rigorous research and data analysis;
- iv. Experience successfully producing and disseminating meaningful research findings and deliverables.

f. **Budget Detail – Maximum of 15 points**

The budget detail section should identify what the funds will be used for and line items should be entered for each budgeted cost. Calculations should be clear and entered as the Egrants system requires in the Budget Detail section.

For any budgeted cost that is not self-explanatory, clearly explain the relationship between the budgeted costs and the proposed activities/operation. Describe how the item will be used in the implementation of the proposed project. This section may include additional explanation of the computations stated in the Budget Detail section; however, computations provided within the line items should not be replicated in the justification field(s).

**Items should only be listed under the Equipment category if the cost of one item is \$5,000 or greater. Items with a cost of less than \$5,000 should be listed under Supplies and Operating Expenses.

Note: PCCD has final approval of all budgets and may require budget adjustments. Grantees may only request reimbursement for expenses that are clearly articulated and approved in the Budget Detail in Egrants.

You can learn more about completing the Budget Detail section in Egrants in the 'Budget Detail Walkthrough' (PDF) available [here](#).

11. Required Attachments:

The following documents must be attached in the 'Required Attachments' section in Egrants:

- Resumes/CVs of key personnel.
- Letters of support/commitment or similar documentation (i.e., MOUs) for all named project partners (including any proposed subrecipients).
- Required Project Plan & Timeline.

Applicants may also provide supplemental information (such as tables, graphs, charts, etc.) to support the project narrative/application.

12. Performance Measures:

Under this funding announcement, successful applicants are required to comply with all reporting, data collection, and evaluation requirements as prescribed by PCCD and federal or state guidelines.

Successful applicants are required to submit quarterly progress reports to PCCD via the Egrants system. Subgrant recipients under this funding announcement will be required to accept and report on the performance measures selected by PCCD staff. PCCD program

staff will work with the successful applicant to develop performance measures prior to award.

Successful applicants will also be required to report on the [SCIP Programmatic Measures](#) through the [BJA Performance Measurement Tool \(PMT\)](#) at the end of each calendar quarter. Within 20 days of the end of each calendar quarter, you will be required to access the PMT, enter the required performance measurement information, and submit the report for review and approval. The PMT only pertains to BJA SCIP data collection requirements. Additional information is available through BJA's [Byrne State Crisis Intervention Program \(SCIP\) Performance Measures and Reporting Training](#).

13. Competitive Bidding/Sole Source Procurement:

All procurement transactions shall be conducted in a manner that provides open and free competition. Grant recipients must follow the Procurement Standards section in PCCD's [Applicant's Manual](#).

Procurements by noncompetitive proposal are strongly discouraged and must demonstrate an economic benefit or lack of alternate resources to be justified. If a request is made, the prospective applicant must identify the request as a procurement by noncompetitive proposal and provide a substantial justification for the request within their funding request (See PCCD's [Applicant's Manual](#) for Procurement by Noncompetitive Proposal Approval Procedure).

14. Administrative Requirements:

a. Egrants Agency and User Registration:

Prior to submitting a grant application, both the applicant agency and at least two users from the applicant agency must be registered in Egrants. Applicants are strongly advised to allow adequate time to work on application documents in Egrants prior to the submission deadline. Please go to the [Registering in Egrants](#) page on PCCD's website for further information.

b. Fiscal Accountability:

See the [Fiscal Accountability](#) page on PCCD's website for further information.

c. Time and Effort Reporting:

See the [Time and Effort Reports](#) page on PCCD's website for further information.

d. Grant Payments:

- i. Payments will not be released until all applicable special conditions on the grant award have been satisfied.
- ii. All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. An agency experiencing cash flow problems may submit fiscal reports monthly and PCCD will reimburse reported expenditures. Non-submission or late submission of the required reports will result in payment delays.
- iii. ACH Payments:
 - All payments to grant recipients will be made through ACH.
 - Either before or at the time an application is submitted to PCCD, the applicant agency must [register as a Non-Procurement Vendor](#) with the Commonwealth of Pennsylvania.

- e. Federal Transparency Act Certification:
This section is required for both state and federal funding streams. See the [Federal Application Requirements](#) page on PCCD's website for further information.
- f. Reporting Requirements:
 - Programmatic reports are due quarterly.
 - Fiscal reports are due quarterly.
 - Late submission of programmatic and fiscal reports may delay payments.
 - All reports must be submitted through the Egrants system.

15. PCCD Contact Information and Resources:

- a. Staff Contacts:
Staff are only able to clarify the funding announcement and are not able to answer any questions about how a potential applicant should respond to any particular section. Questions regarding this funding announcement should be directed as follows:
 - E-mail your funding announcement questions to RA-PCCD-OCJSI@pa.gov with "Act 79 Qualitative Research Initiative" in the subject line.
 - Questions must be received by close of business on July 3, 2024.
 - All questions and answers will be posted under this funding announcement title on the [Funding Announcement Q&A](#) page of the PCCD website.
- b. Egrants Funding Announcement:
Log into the Egrants system and search under the "Funding Announcement" tab for "SCIP - Act 79 of 2018 Qualitative Research Initiative."
- c. PCCD Guidelines and Documents:
Applicants should be familiar with the [Applicant's Manual](#), Standard Subgrant Conditions, and other documents common to PCCD's grant application process, all of which are available on the [Grant Information](#) page of the PCCD website. Additionally, grant application and administrative guides can be accessed on [PCCD's website](#) under the Funding link.
- d. Egrants Technical Questions:
For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing RA-eGrantsSupport@pa.gov.
- e. PCCD Webmaster:
Please address any technical problems you may have with the website or online forms to the [PCCD Web Master](#).
- f. Reporting Potential Fraud, Waste and Abuse:
Information about waste, fraud, abuse, conflict of interest, bribery, gratuity, or other similar misconduct, or whistleblower reprisal relating to a PCCD employee, program, contract or grant, may be reported to the PCCD Fraud Hotline at (717) 525-5031. For more information, visit the [Reporting Fraud, Waste and Abuse](#) page on PCCD's website.

16. Submission Information:

The application must be entered into Egrants **no later than Tuesday July 9, 2024, by 11:59 PM.**

The executed signature page (page 2 of the application) must be uploaded to the Main Summary section of your application. A guide to assist you with this is available on our website at [Signature Page Instructions](#).