

Submit Claims Online Through the Dependable Access for Victimization Expenses (DAVE) Portal

Victims and claimants can access their compensation claim information online

You have **four** ways to access up-to-date information on your claim.

1) Use the online <u>DAVE</u> <u>System</u> (Available 24-hours a day, 7 days a week).

2) Access the PA Crime Victims app. (Available 24hours a day, 7 days a week).

3) Contact the local victim service program that assisted you in filing your claim.

4) Call the Victims Compensation Assistance Program toll-free at (800) 233-2339. To streamline the process of submitting and processing claims under the Victim's Compensation Assistance Program (VCAP), the Pennsylvania Commission on Crime and Delinquency (PCCD) has implemented the ability for victims/survivors, victim service providers, and allied professionals to automatically upload documents in <u>DAVE</u>.

Victims/survivors can upload documents by logging into DAVE using their claim number and pin number. They can also upload documents as they file their claim online.

Victim service programs who have access to DAVE, can upload documents directly into the claim when they are filing a claim on behalf of the victim/survivor or after the claim has been filed.

Allied professionals, such as law enforcement, medical providers, employers, counselors, funeral homes, etc., can upload documents directly into DAVE. Allied professionals must have, or register for, a Keystone Login Account to upload documents. Allied professionals will need to go to <u>www.dave.pa.gov</u> to login in or register for Keystone Login Account and upload documents to the claim. For the allied professional to upload documents they must have the victims first and last name as well as the claim number.

Uploading documents into DAVE ensures instant transmission and expedites the processing of the claim providing a more streamlined process for quicker payment of victimization expenses.

Need assistance with DAVE?

- <u>Submit a question online</u>
- Email: ra-davesupport@pa.gov
- Call: (800) 233-2339 or (717) 783-5153