Welcome!

Please note:

- This webinar is being recorded and will be posted on PCCD's website and YouTube channel once it becomes available.

- Please check your audio settings to make sure you can hear today's presentation using your computer or other device.

- We can't hear you.

- If you have any questions regarding today's presentation or the funding announcement, please email PCCD staff at ra-cd-vipgrants@pa.gov.

- A copy of PowerPoint Slides from today's session will be posted on PCCD's website.

Pennsylvania
Commission on Crime and Delinquency

OCTOBER 2, 2024

Webinar for Interested Applicants:
Building Opportunity through Out-of-School Time (BOOST) Grants

What we'll cover today:

1. PCCD Overview

2. About the Grant Program

3. Review of Funding Announcement

4. Navigating the Application Process

5. Questions & Answers

PCCD Overview

A brief introduction to our agency's mission, history, and work.

Since 1978, PCCD has supported justice system improvements, victim services and compensation, and other initiatives responsive to the needs of practitioners, communities, and the Commonwealth.

PCCD invests in a wide range of programs aligned with our mission and strategic priorities.

In recent years, the agency has provided funding to support initiatives designed to address emerging and longstanding public safety challenges, including:

Preventing & Reducing Gun Violence

Victim Services & Compensation

School Safety & Mental Health

Criminal Justice System Improvements

Youth-focused Prevention

Data & Research

Behavioral/Mental Health Initiatives

Children's Advocacy Centers

Juvenile Justice System Improvements

Law Enforcement Technology & Training

About the grant program

FY 2024-25 BOOST Grant Funding

> "*Afterschool programs keep kids safe during the critical hours from 3 p.m. to 6 p.m., and they provide opportunities for enrichment. That's why I'm incredibly proud that the bipartisan state budget includes funding for afterschool programs, as part of our comprehensive approach to making Pennsylvania communities safer.*

- Lt. Governor Austin Davis

FY 2024-25 BOOST Grants

- $11.5 million in state funding included in FY24-25 budget for new afterschool grant program
  - Supported with state FY24-25 Violence Intervention and Prevention (VIP) funds
- Provides funding for local and statewide out-of-school time (OST) programs
  - Fiscal Code language (Act 54 of 2024) established eligible applicants and high-level uses for new BOOST Grant Program for FY24-25.
  - Administered by PCCD's School Safety and Security Committee

BOOST GOAL
Expand out-of-school time (OST) structured programming opportunities for at-risk school age youth.

BOOST: Key Terms

OST Programming

Structured programs or activities with engaged mentors and evidence-based/informed practices provided to school-age youth before school, after school, or during the summer.

→ *Does not include/supplant instructional services provided by school entity employees and cannot satisfy compulsory education requirements or result in academic credit.*

At-Risk Youth

School-age youth who are at an educational disadvantage because of limited English proficiency, poverty or economic disadvantage, homelessness, housing instability, foster care, and/or academic difficulties.

School-Age Youth

In general, youth ages 6 to 18.

Examples of OST Programs

Improve social, emotional, academic, or career readiness

Prevent and reduce teenage pregnancies

Reduce negative behaviors

Provide safe out-of-school environments

Engage in career exploration or formal/informal work-based learning

Promote any OTHER activity approved by the School Safety & Security Committee

BOOST vs. VIP Approaches

VIP Grants

- Intervention and Response Focused (addressing violence that is already happening in communities)
- Addressing gun violence, group-related violence, and domestic violence
- Wide array of eligible models and approaches
- "Elevated risk" places + populations

BOOST Grants

- Prevention Focused (Youth)
- Wide range of out-of-school time programming and models that go beyond traditional anti-violence strategies
- Additional youth-focused activities eligible (e.g., mentoring, career readiness, etc.)
- "At-risk" school-age populations in un- or underserved communities

Applicants may only submit one application under these open solicitations.

BOOST vs. 21st CCLC

Funding Source

- Federal vs. State funding

Programming Priorities

- Program model and focus

Indirect Costs & Eligible Expenses

- Meals, incentives + participants supports allowed under BOOST (state funds)

Eligible Applicants

- Some overlap + differences

Technical Assistance

Review of Funding Announcement

2024-25 BOOST Grant Funding

BOOST Grants Solicitation

Under the BOOST Grants solicitation, applicants may seek funding through one of two tracks.

1 BOOST Track 1: Local BOOST Projects
Supports smaller-scale, local OST programming.

2 BOOST Track 2: Statewide BOOST Projects
Supports statewide OST programming reaching multiple communities/regions.
**Note: Only statewide youth-serving nonprofit organizations meeting minimum qualifications may apply under Track 2.*

Applicants may only submit one application under this funding announcement.
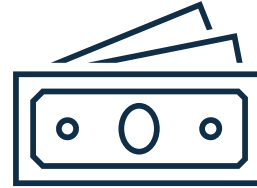
Important Dates

- October 30, 2024 – Final date to submit questions regarding this announcement.

- October 31, 2024 – Deadline to submit Initial Funding Request in SurveyMonkey.

- Dec/Jan. 2025 – Applications presented to the School Safety and Security Committee for approval.

- January 2025 – Applicants recommended for an award will work with PCCD staff to finalize their award.

- February 1, 2025 – Project start date.

BOOST Funding Availability

Dollar amount

Project Duration

$11.5M total

Track 1:
Up to $250,000

Track 2:
Up to $1,500,000*

Both Tracks:
24 months

*Statewide youth-serving nonprofit organizations must apply, at a minimum, for funding on behalf of *at least three (3) sub-awardees* (e.g., community-based member nonprofit organizations) providing OST programming serving at-risk youth.

Eligible Applicants

- School districts

- Area career and technical schools

- Libraries

- Statewide youth-serving 501(c)(4) nonprofit organizations

- Community-based nonprofit organizations (i.e., active, registered 501(c)(3)s)

*Note: Child care centers, group child care homes, and family child care homes are not eligible to apply under this solicitation.

BOOST Funding Priorities

Priority consideration will be given to eligible applicants:

- Without current/prior state funding (e.g., PCCD, PDE)
- Serving the largest number or percentage of at-risk youth, including students experiencing homelessness, foster care youth, and students with a disability
- Reducing access barriers like transportation and enrollment costs for youth
- Committed to increasing access for historically underrepresented and underserved youth
- Developing community partnerships
- Involving youth and stakeholders in program development
- Seeking funding for high-quality, evidence-informed programming that address unmet local needs (e.g., gaps identified through surveys or assessments)

How Much Money Can We Apply For?

- Under this funding solicitation, maximum award amounts will be based on an *applicant's* current annual actual operating expenditures (not actual or budgeted revenue or budgeted expenditures).
  - *This should include all organizational expenditures, not just a specific program.*

- Applicants may not request more than 50% of their total actual operating expenditures for the period of July 1, 2023, to June 30, 2024, or the maximum allowable amount for each BOOST Track, whichever is less.

Examples of documentation that would be sufficient to verify the grant amount requested include:

- Statement of Activity, Profit/Loss Statement, or similar report from the applicant's accounting system

- Form 990

- Audited Financial Statement

Eligible & Ineligible Activities and Expenses

✅ Eligible:

- Salaries and benefits for personnel (full- or part-time), including overtime
- Contractors/consultants
- Supplies and equipment
- Training and technical assistance
- Travel/transportation expenses
- Other activities and expenses necessary to meet the needs of programs and participants

🚫 Ineligible:

- Construction
- Land acquisition
- Lobbying and political contributions
- Honoraria or bonuses
- Vehicle purchases
- Any expenses that fall significantly outside of the scope of the funding announcement

Participant Supports

- PCCD allows funds to be used for meals, incentives, and participant support items to increase program engagement, as long as they directly relate to grant-funded activities and are properly documented.

- Final approval of expenses, including gift cards, will be determined by PCCD, following specific documentation requirements.

Gift Cards & Near Cash Items Policies & Procedures

Technical Assistance & Capacity Building

- Applicants can use BOOST Grant funds for technical assistance, like staff training or setting up data collection systems.

- Funds can also cover administrative support, such as bookkeeping or accounting, to help manage grant funds and activities effectively.

Indirect Cost Limit

Indirect costs are limited to 10% of modified total direct costs (MTDC). *It will be reduced if this is exceeded.*

What direct costs are included under this calculation?

✓
- Salaries & wages
- Fringe benefits
- Materials & supplies
- Services
- Travel
- Up to the first $25,000 of each subaward

🚫
- Equipment
- Capital expenditures
- Charges for rent
- Tuition remission
- Portion of each subaward in excess of $25,000

Administrative costs that are not clearly justified to be direct project costs within the applicant's proposed budget detail will be considered indirect and will be counted toward the 10% maximum indirect rate.

Non-Supplantation

Per state law, BOOST Grant funding cannot be used to replace ("supplant") state, federal, or local funds that would otherwise be available for program-related services.

- Supplanting happens when an organization reduces its own budget for an activity because grant funds are available, such as using grant money to pay for already budgeted salaries or positions.
- Supplementing means using grant funds to add to existing resources, like hiring new staff, extending part-time hours, or increasing program capacity beyond what's in the current budget.

Additional Funding Considerations

- Funding cannot be used for costs incurred prior to the official start date of the award.

- Sustainability planning is not a necessary component of applications submitted through the BOOST Grants Program.

- Grant money received by a school entity under BOOST may not be included when calculating the amount to be paid to a charter school under state law.

- The School Safety and Security Committee, in its discretion, may award in whole or in part a request made by an applicant based upon the merit of a specific item requested.

Navigating the Application Process

Multi-Phased Process

Phase 1: Initial Funding Request (SurveyMonkey)

Phase 2: Application Review and Scoring

Phase 3: School Safety and Security Committee Approval

Phase 4: Formal Application (Egrants)

Phase 5: Project Implementation

PCCD Grant Applicant 'Readiness' Checklist

- Interested applicants who are community-based organizations are *strongly encouraged* to review PCCD's Grant Applicant Readiness Checklist.

- Available on PCCD's "Applicant Resources" webpage under the "Funding" section.

I. ORGANIZATIONAL BACKGROUND, GOVERNANCE & STRUCTURE

1. Organization Name:

2. Contact Information
Name: Email: Phone Number:

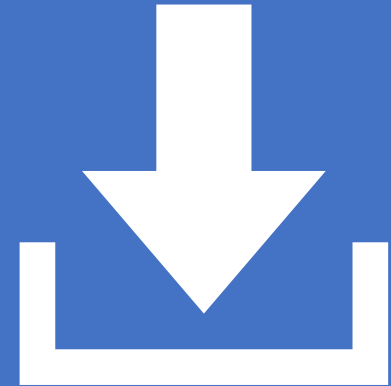| Organization Governance & Structure			
DOES YOUR ORGANIZATION HAVE…			
REQUIRED	**Yes**	**No**	**Unsure**
*A Tax ID/Employer Identification Number (EIN)? *Note: You can look this information up on the IRS' Tax Exempt Organization Search or GuideStar.*	☐	☐	☐
*A Federal Unique Entity Identifier (UEI)?	☐	☐	☐
*A UEI registration expiration date?	☐	☐	☐
*IRS determination of the tax-exempt status of the organization?	☐	☐	☐
* Articles of Incorporation?	☐	☐	☐
* By-laws that clearly define the line of authority and responsibility moving between the Board and staff, outlining the hiring practices of the organization, and demonstrating the management and controls maintained by the Board?	☐	☐	☐
*A list of active Board Members, stating each member's board position, profession or employment and community activity?	☐	☐	☐
*Copies of minutes of three Board meetings immediately preceding the date of the submission of the application for PCCD funding?	☐	☐	☐
*Written policies and procedures in compliance with the Equal Employment Opportunity Plan and civil rights requirements as outlined in PCCD's Applicant's Manual? *Note: this is required for federal grants*	☐	☐	☐

Important Documents

- ✓ [BOOST Funding Announcement](#)

- ✓ [BOOST Proposal Narrative + Budget Template](#)

- ✓ [Electronic Submittal Form](#)

- ✓ [SurveyMonkey Questions](#)

All documents can be found on the *Gun Violence Grants and Funding* webpage.

Application Steps & Timeline

STEP 1: Review questions and prepare responses within the Proposal Narrative Template, including the relevant budget information.

STEP 2: Compile letters of support or other mechanisms demonstrating commitment of named partners to the proposed project.

STEP 3: Complete Survey Monkey Initial Request Form; when prompted upload proposal narrative, and Letters of Support.

STEP 4: Subject to availability and authorization of funds, organizations/entities recommended and approved for FY 2024-25 BOOST Grants funding will be notified in January 2025.

STEP 5: Approved grantees will be asked to complete a formal application in Egrants to continue the process toward receiving funding.

The online SurveyMonkey initial request form and required attachments must be submitted to PCCD no later than Thursday, October 31, 2024.

Narrative and Budget Template

BUDGET TABLE – [Organization Name]

Project Dates: Click or tap to enter a date. **to** Click or tap to enter a date.

By Category	Year 1	Year 2	Total
Personnel	$0	$0	$0
Employee Benefits	$0	$0	$0
Travel (Including Training)	$0	$0	$0
Equipment	$0	$0	$0
Supplies & Operating Expenses	$0	$0	$0
Consultants	$0	$0	$0
Other	$0	$0	
Total	$0	$0	Grant Total $0*

Proposed Budget Descriptions: *Applicants should provide detailed descriptions of the activities, personnel, or expenses that make up the estimated costs included in the Budget Table above.*

- Personnel: Click or tap here to enter text.
- Employee Benefits: Click or tap here to enter text.
- Travel (Including Training): Click or tap here to enter text.
- Equipment: Click or tap here to enter text.
- Supplies & Operating Expenses: Click or tap here to enter text.
- Consultants: Click or tap here to enter text.
- Other: Click or tap here to enter text.

BOOST Proposal Narrative Template

Help During the Application Process
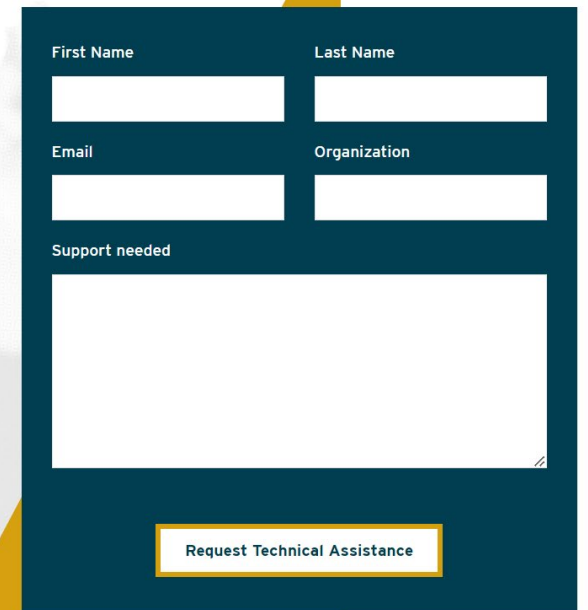
The PA Peace Alliance is a one-stop-shop for free technical assistance, training, and other resources.

The initiative was launched in March 2023 in partnership with *WestEd's Justice & Prevention Research Center* and *Local Initiatives Support Corporation (LISC)* and designed with and for VIP grantees.

Request Technical Assistance

Members have access to on-demand technical assistance (TA) from the TTA team and a network of Subject Matter Experts (SMEs) on various topics. TA requests can be for a specific, pre-identified challenge or can simply be an explanation of a challenge for which we help to find a solution.

First Name

Last Name

Email

Organization

Support needed

Request Technical Assistance

How to Ask Questions and Seek Support

How to Ask Questions

Today's webinar!

E-mail PCCD at ra-cd-vipgrants@pa.gov with "BOOST FA" in the subject line.

Answers will be posted on PCCD's Funding Announcement Q&A webpage.

Check the online Q&A document before asking a question. We might have already answered your question.

Frequently-Asked Questions

Frequently-Asked Questions

- Can my organization apply under all three funding announcements – VIP, CCVI, and BOOST?

- Can an applicant submit under both BOOST tracks– Local & Statewide?

- Can I apply and be a project partner on another organization's application?

- Can you define ' subawardee' or 'subrecipient'?

Frequently-Asked Questions (continued)

- I am not a 501(c)(3), but I run programming that meets the eligibility criteria. Can I still apply?

- If I use a fiscal sponsor, how does reimbursement work?

- How does PCCD handle payment? Is it reimbursement only?

- I am a current PCCD grantee and/or I have previously received funding from PCCD under VIP or another funding source. Am I still eligible to apply?

- What are the reporting requirements?

All grant administration guides can be found on PCCD's *Grant Administration* webpage.

Thanks for joining us!